

CREDIT TRANSFER APPLICATION FORM - DCWW

If you have completed any of the units from your chosen qualification from any other Registered Training Organisation / Tafe, we will recognise them at Australasian Lawrance Aged Care College.

In order for your previous units to be recognised, you need to complete and lodge this form with your enrolment application. All applications for Credit Transfer must be lodged with your enrolment application.

Please note, we can only recognise a unit that you have completed if :

- **It is issued by a Nationally Recognised RTO or TAFE**
- **It is issued in the form of a Statement of Attainment**
- **The unit code and name is an exact match for a unit in your chosen qualification**

Course: _____

First Name: _____

Last Name: _____

Home Address: _____

Suburb: _____ **Postcode:** _____

Ph (Home): _____ **Ph (Work):** _____ **Mobile:** _____

Date of Birth: ____/____/19____ **Email** _____
 Day Mth Year

Gender: **Male** [] **Female** []

Name of the Institution: _____



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QUALIFICATION FOR WHICH CREDIT TRASFER HAS BEEN APPLIED FOR	STUDENT PLEASE TICK	ASSESSOR SIGNATURE AND COMMENTS
CHC50702 DIPLOMA OF COMMUNITY WELFARE WORK	<input checked="" type="checkbox"/>	
UNIT NAME AND TITLE		APPROVED? <input checked="" type="checkbox"/> Yes X No
CHCOHS401A Implement and monitor OHS policies and procedures for a workplace		
CHCNET3B Develop new networks		
CHCORG28A Reflect and improve upon professional practice		
CHCCD5C Develop community resources		
CHCADMIN4B Manage the organisation's finances, accounts and resources		
CHCCOM4B Develop, implement and promote effective communication techniques		
CHCCM3B Develop, facilitate and monitor all aspects of case management		
CHCCS402A Respond holistically to client issues		
CHCCW13B Work with clients intensively		
CHCGROUP3C Plan and conduct group activities		
CHCPOL3A Undertake research activities		
CHCCD15B Develop and implement a community development strategy		
CHCPOL4A Develop and implement policy		
CHCAD3A Undertake systems advocacy		
CHCINF5B Meet statutory and organisational information requirements		
CHCCAD4A Provide advocacy and representation		
CHCSL602A Facilitate the counseling relationship		
CHCSL604A Reflect and improve upon counseling skills		
CHCORG6B Co-ordinate the work environment		

PLEASE ATTACHE EVIDENCE OF COMPLETION OF THE ABOVE MENTIONED UNITS IN THE FORM OF A STATEMENT OF ATTAINMENT FROM THE ISSUING INSTITUTION

Student signature _____ **Date** _____

Once you have submitted your credit Transfer Application, with supporting documentation, you will be notified of the outcome within seven (7) working days.



**Australasian Lawrence
Aged Care College** PTY LTD

Centre of Excellence in Health Education

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Comments:.....

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Assessor signature _____ **Date** _____

